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Palouse-Clearwater Environmental Institute



Position Description: Environmental Educator

PROJECT SPONSOR: Palouse-Clearwater Environmental Institute

PCEI MISSION: To increase citizen involvement in decisions that affect our regional environment.

LOCATION: The PCEI Nature Center in Moscow, Idaho.

POSITION SUMMARY: The Environmental Educator aids in strengthening a place-based education program for local K-12 youth and outreach in the community. Working directly with the PCEI Environmental Education Outreach Program Coordinator, this position creates and modifies curricula, teaches regional students in the classroom and on field trips, and assists with PCEI restoration and outreach/community events. This position directly impacts youth in our community by providing enhanced educational opportunities and community involvement opportunities.

POSITION TIMELINE: Application deadline June 28, 2013. Position starts September 3, 2013, and ends July 31, 2014.

GENERAL RESPONSIBILITIES:

- Plan and lead environmental education activities for K-12 students in both the classroom and the field.
- Plan and lead education workshops and festivals for diverse groups of youth and adults.
- Contact and coordinate opportunities with schools and community groups.
- Design new lesson plans and adapt old lesson plans to meet school and classroom needs.
- Organize evaluation feedback from education programs including classroom evaluations, tracking, and updating education protocols to ensure best practices are in place.
- Organize school trips, weekend, and summer environmental education activities for youth.
- Assist teachers in designing environmental service-learning projects and curriculum.
- Recruit and support community volunteers for education events.
- Provide environmental educational opportunities to the community at watershed restoration projects and sustainable living events.
- Organize programs and evaluation of programs
- Publicize youth activities

REQUIREMENTS:

- Experience working with elementary +/- or middle school youth in formal (school) and/or non-formal (summer camp, Boy or Girl Scouts, outdoor education, etc.) settings.
- Valid driver's license and good driving record.
- Very good writing and computer skills.
- Good physical condition for fieldwork.
- Available to work occasional evenings and weekends.
- Complete and submit all necessary PCEI AmeriCorps paperwork and reports in a timely manner.
- Attend and complete all PCEI AmeriCorps training and service requirements including orientation, trainings, and national service days.
- Wear a PCEI uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.
- 18 years of age or older at beginning of service term.

- U.S. citizen, national or lawful permanent resident.
- Possession of a high school diploma or equivalent, or commit to earning one prior to receiving an education award.
- Ability to commit to the full term of service.
- Successfully pass a criminal history background check provided through PCEI.
- Regular and reliable attendance.
- Have not previously served over one year in an AmeriCorps State or National program.

PREFERRED QUALIFICATIONS:

- Ability to develop educational curricula and conduct environmental education programs and community service projects.
- Ability to organize and implement community service projects and recruit volunteers
- Maintain a positive attitude, especially while being challenged and working with diverse students and colleagues.
- Enjoy and have experience working with youth of all ages (pre-school through high school).
- Be able to work with educators, administrators, program leaders, and other community groups.
- Write and speak effectively; be able to work independently.
- Possess knowledge of ecology and environmental issues. Background in Natural Resources and Education or related fields.
- Energetic and creative.
- Willingness to contribute to the spirit of community volunteerism and teamwork.

MEMBER BENEFITS INCLUDE:

- A taxable, monthly living stipend (before taxes, approximately \$1,100 per month for members).
- Upon successful completion of a full term of service, eligible members receive an education award of \$5,550. The education award can be used to repay qualified student loans, for further education in an accredited institution of higher learning, vocational, or for trade schools. The education award is taxed in the year that it is used.
- Loan forbearance (after successful completion of a term of service, AmeriCorps will pay the accrued interest on qualified loans, which is taxable).
- Basic medical insurance (covers members only, not dependents; vision and dental not included).
- Childcare allowance for those who qualify.
- Training in outdoor ecology and environmental education methods.
- Abundant hands-on experience teaching K-12 students in classroom and outdoor environments.
- First Aid/CPR Certification.

QUESTIONS ABOUT THE POSITION? CONTACT:

Heather Huston, Education Outreach Coordinator, (208) 882-1444 or heather@pcei.org

TO APPLY SUBMIT COVER LETTER, RESUME, EDUCATIONAL PHILOSOPHY AND CONTACT INFORMATION FOR 2 REFERENCES BY JUNE 28, 2013 TO:

heather@pcei.org (Please send resume and contact information as one attachment)

Heather Huston, Education Outreach Coordinator
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