

BOISE URBAN GARDEN SCHOOL (B.U.G.S.) ENVIRONMENTAL EDUCATION INSTRUCTOR & RESTORATION FIELD TECH

AmeriCorps Member – 8 month term
Boise Urban Garden School, Boise, Idaho

Position Summary:

Develop and deliver environmental education lessons and community programs to Treasure Valley students and community members of all ages and assist with organizational details and logistics involved in delivering these programs. Recruit and coordinate volunteers to assist with teaching and special events, help with special projects, and engage in service and restoration projects. When in-person work is a challenge (due to COVID) there will be work in the area of Invasive plant management and restoration as well as vegetation monitoring.



Essential Functions/Member Activities:

- Educate multi-age audiences through lessons, community programs and presentations.
- Develop new curriculum; modify and improve existing lessons; tailor lessons and presentations to different audiences
- Represent FLC and BUGS at Community Outreach Events – examples include, but are not limited to: expos and conferences, City of Boise events, AmeriCorps events.
- Assist in the recruitment, supervision and training of volunteers
- Organize and lead summer camps as well as special programs
- Perform some administrative duties related to scheduling and program delivery using tools that will include Microsoft Office, email, Powerpoint, etc.
- Positively and courteously respond to phone and in person inquiries
- Develop and lead service learning and habitat restoration projects with a variety of groups
- Conduct field inventories and monitor plant populations.
- Collect field observations of natural resources conditions.
- Map native and non-native plant populations by operating a Global Positioning System (GPS) unit or phone.
- Input and update data and produce maps and other materials to guide daily field activities.
- Keep accurate and detailed records of management work.

Requirements:

- Must be at least 18 years of age.
- Must be U.S. citizen, national or lawful permanent resident.
- Must possess high school diploma or equivalent, or commit to earning one prior to receiving award.
- Must be able to commit to the full term of service for which they are applying.
- Must successfully pass a fingerprint criminal history background check provided through PCEI.
- Must complete and submit all necessary PCEI AmeriCorps paperwork and reports in a timely manner.
- Must commit to and attend and complete all PCEI AmeriCorps training and service requirements including orientation, trainings, team meetings and national service days.
- Must wear PCEI uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.

- Must have a cooperative manner and the ability to serve as part of a diverse team.
- Must have regular and reliable attendance and dependability.
- AmeriCorps members can enroll in multiple terms of service that add up to the value of two full-time education awards. You can also serve additional terms but will not receive an additional education award.

Member Qualifications:

- Minimum one year experience teaching children; interest in and enthusiasm for working with youth and adults
- Experience with environmental education, or STEM content knowledge preferred.
- Ability to communicate with clarity and conciseness to individuals and groups; convey respect, assistance and resourcefulness, in a friendly manner; maintain a flexible schedule; display an attitude of cooperation and work harmoniously with all levels of City employees, the general public and other organizations; complete assignments in a timely fashion' maintain prompt and regular attendance; and perform all essential and marginal functions as assigned by an authorized employee, supervisor and/or manager with or without a reasonable accommodation.
- All applicants must be able to successfully pass City of Boise background check processes which include reference checks and criminal history checks
- Pass City of Boise online Defensive Driver Training. Member will need to be able to drive a City vehicle
- Member will be required to complete a First Aid and CPR certification course

Member Benefits Include:

- A taxable, monthly living allowance (\$10,982 for a 3/4-time member, paid over the term of service).
- Upon successful completion of a term of service, eligible 3/4-time members receive an education award of \$4,441.50. The education award can be used to repay qualified student loans or for further education in an accredited institution of higher learning, vocational or trade schools. The education award is taxed in the year that it is used.
- Loan forbearance (after successful completion of a term of service, AmeriCorps will pay the accrued interest on qualified loans, which is taxable.)
- Basic medical insurance for those who qualify.
- Childcare allowance for those who qualify.
- Professional development, trainings and networking opportunities.
- Qualified individuals with disabilities and those from diverse backgrounds are strongly encouraged to apply. We provide reasonable accommodation for qualified individuals and conduct all activities in full accessible settings.
- Access to City of Boise ILearn online training programs, sample training topics include social media, child abuse/neglect and reporting requirements, workplace safety, etc.

Project Location and/or Transportation Needs: The work environment will include some inside conditions and many outdoor weather conditions.

Dates of Service: ¾-time: 8 months, between January 2021 and August 2022 (These dates are TBD).

To apply:

Send your resume and cover letter to cwarner@pcei.org, and go to www.my.americorps.gov to complete the online application.